



**CITY OF NEW HAVEN
ECONOMIC DEVELOPMENT COMMITTEE
REGULAR MEETING**

Tuesday, May 12, 2026, 12:00 pm

Location: New Haven Public Works Facility, 205 Industrial Drive, New Haven MO 63068

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - a. April 14, 2026
- 4. Old Business**
 - a. Finalize bylaws
 - b. Joint City and Community Business Meeting
- 5. New Business**
- 6. Adjourn**

The City of New Haven is working to comply with the American with Disabilities Act mandates. Individuals who require accommodation to attend a meeting should contact City Hall (573-500-2530) at least twenty-four hours in advance.



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AGENDA - REGULAR MEETING
April 14, 2026
New Haven Public Works Facility, New Haven MO 63068**

1. Call to Order

2. Roll Call

- Members Present- Don Ruzika, Dave Engelbrecht, Bob Ross, Lydia Placht, Tara Steffens, Sarah Skeen, Dr. Josh Hoener, Steve Bertrand
- Members Absent: Michelle Otten and Mark Laune

3. Approval of Minutes

- Motion was made to approve the minutes of the March 10th meeting by Dave Engelbrecht. Seconded by Lydia Placht. All were in favor.

4. Old Business

- Local Use Tax
 - i. Local use tax was voted on in favor by 55% of the citizens of New Haven. Will be enacted on July 1st.
 - ii. Will be needing a comprehensive plan
 - iii. It was questioned how much is to be expected from the local use tax and where it will be used.
 - 1. Told to expect about 15-20% of current sales tax, which will come to roughly \$90,000 annually to go into general revenue
 - iv. This committee will only be *recommending* what could be done with the funds, not making decisions
- Bylaws Review
 - i. Discussed the Bylaws and it was mentioned to add verbiage to allow for electronic option for necessary meetings and/or voting situations.
 - 1. There is similar verbiage in the Tourism Bylaws. Tara will work on getting that to Bob to add to the bylaws. Will discuss further at the next meeting.

5. New Business

- New Haven City and Community Organizations Joint Meeting
 - i. It was agreed upon that having a meeting with the Chairs of the various organizations in town would be beneficial to make sure that all organizations are working towards the same goals and how we can all work together to achieve it.
 - ii. Sarah and Tara will work on getting a list of good contacts for these organizations including, but not limited to, New Haven Chamber,



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Downtown New Haven Inc., Preservation Society, Garden Club, Tourism, Parks Department, School District, Econ, Lions Club, CID, Econ Authority Board, and the Loop Group.

iii. It was proposed that a letter be sent to these organizations that will outline the goal of meeting, as well as see when the best time and date would be to meet.

1. The New Haven Library was suggested. They have their meeting room open until 10 pm Tuesday/Thursday.

- Having a community calendar that all events and meetings are on (both inside and outside City Limits) was mentioned to keep everyone informed of what is going on

i. Tourism may be able to help with this as well.

- Committee Chair and Secretary

i. With recent commitments, Bob submitted his resignation as Committee Chair, but would still like to be on the committee.

ii. Sarah mentioned she would be happy to be Chair, but there would have to be adjustments to the current Bylaws.

1. Vote was taken and it was approved for Sarah to be Chair.

iii. Lydia volunteered to be Secretary.

1. Vote was taken and it was approved for Lydia to be Secretary.

6. Adjournment

- Meeting was adjourned with the motion made by Dave Engelbrecht and seconded by Tara Steffens.

Meeting minutes prepared by,

Lydia Placht

Secretary of Economic Development Committee

Bylaws of the Economic Development Committee

City of New Haven, Missouri

Article I: Name

The name of this organization shall be the Economic Development Committee of the City of New Haven, Missouri.

Article II: Purpose

The purpose of the Economic Development Committee is to provide advice and recommendations to the Board of Aldermen and the Mayor regarding economic growth, business development, and related matters within the City of New Haven, MO.

Article III: Membership

- The Committee shall consist of eight (8) members, appointed according to procedures established by the Board of Aldermen and the Mayor.
- The Board of Aldermen liaison shall serve as ex officio members of the Committee and does not hold voting rights on committee business.
- To be considered an active member of the committee, members must attend 75% of all scheduled meetings in a given calendar year. Failure to meet the 75% meeting threshold will result in removal from the committee. The Chair may grant excused absences from meetings for professional or personal matters (e.g., death in family).

Article IV: Meetings

- The Committee shall meet on the second Tuesday of each month, at a place and time determined by the Chair.
- Meeting date, time, location, and agenda will be posted to city social media sites on the Friday before the scheduled meeting. The agenda includes the following items and order:
 - Call to Order
 - Roll Call
 - Approval of Minutes of Previous Meeting

- Old Business
- New Business
- Adjournment
- Additional agenda items or details may be added by members as approved by the Chair.
- Meetings may be cancelled with no less than 24 hours' notice before the scheduled meeting.
- A majority of the Committee members (five) shall constitute a quorum for the transaction of business.
- The Chair will not vote on committee business except to break a tie vote.
- Voting shall be simple majority vote.
- Meetings may be held via online videoconferencing at the discretion of the Chair. The video link will be posted publicly.
- All meetings shall be open to the public and conducted in accordance with Missouri state law.

Article V: Officers

- The Committee shall elect a Chair and a Secretary from among its members at the first meeting each year.
- The Chair shall preside at meetings and serve as the primary contact to the Board of Aldermen and the Mayor.
- The Secretary shall keep minutes of all meetings and maintain records of Committee activities.

Article VI: Duties

- The Committee shall study and discuss matters related to economic development and make recommendations to the Board of Aldermen and the Mayor as appropriate.
- The Committee shall not handle, manage, or disburse any funds.

Article VII: Amendments

These bylaws may be amended by a majority vote of the Committee members, subject to approval by the Board of Aldermen.

Approved by: _____

Date: _____